



# CRISTO REY ATLANTA

## JESUIT HIGH SCHOOL

### High School Full-Time Counselor Position

*Cristo Rey Atlanta Jesuit High School is a Catholic learning community that educates young people of limited economic means, of any faith or creed, to become men and women for and with others. Through a rigorous college preparatory curriculum, integrated with a relevant work study experience, students graduate prepared for college and life.*

#### JOB DESCRIPTION

**Job Title:**

Counselor

**Location:**

Cristo Rey Atlanta Jesuit High School, Atlanta, GA

**Position Type:**

Full-Time

**Reports to:**

Assistant Principal/Director of Counseling

#### Description/Responsibilities

School Counselors are trained mental health professionals with a degree in School Counseling who provide services in three main areas: academic, college and career, social and emotional. School Counselors are student advocates by providing direct as well as indirect services to students, families, and school personnel to promote and support student academic and social success. The main goal of our School Counselor/Professional Counselor will be to help the students and families successfully cope with their issues.

#### *Responsibilities*

The requirements for our School Counselor/Professional Counselor to effectively aid our students, families, faculty and staff include but are not limited to:

- Working with those problems in a student's living situation that affect the student's adjustment in school (home, school, and community).
- Preparing a social or developmental history on a student in effort to gain background knowledge to best assist the student.
- Counseling (group, individual and/or family).
- Organizing and facilitating group counseling programs.
- Preparing group guidance counseling lessons on various topics.
- Mobilizing family, school, and community resources to enable the child to learn as effectively as possible in his or her educational program.
- Assisting in developing positive behavioral intervention strategies.
- Providing crisis intervention.
- Developing intervention strategies to increase academic and personal success.
- Assisting with conflict resolution and anger management.
- Helping the student develop appropriate social interaction skills.
- Assisting the student in understanding and accepting self and others.
- Working with parents to facilitate their support in their children's school adjustment.
- Providing faculty/staff with essential information to better understand factors (cultural, societal, economic, familial, health, etc.) affecting a student's performance and behavior.
- Assessing students with mental health concerns.
- Developing staff in-service training programs.
- Assisting teachers with behavior management.
- Evaluating student progress and making changes to improve.
- Addressing truancy issues with student and family.
- Assisting student with defining coping skills and other practices to help with stress, self-esteem and positive self-image.
- Assisting the college counselors with writing recommendation letters for colleges.
- Promoting and selecting students for summer programs.
- Coordinating with the alumni coordinator to ensure a smooth transition to college for students who require extra support.
- Collaborating with teachers and staff to implement intervention strategies.

## Qualifications

Qualifications: Successful applicants will embody the mission-commitment, intellectual curiosity, openness to growth, optimism, and enthusiasm that are central to the members of Cristo Rey Atlanta Jesuit's team. In addition, applicants should meet or exceed the following requirements:

- Fluent in Spanish and English.
- Ability to read, write and translate Spanish.
- Master's Degree in Social Work, Counseling or Family Therapy.
- Currently licensed in the State of Georgia as a Licensed Clinical Social Worker, LAPC, LMSW, LAMFT.
- Strong knowledge of resources in Atlanta and surrounding areas for various student and family needs.
- Experience with students from multicultural backgrounds.
- Extensive experience with individual counseling and group counseling.

## Physical Requirements

- Regularly interact with students, parents, staff and visitors.
- Be able to occasionally lift up to 25 lbs.
- Work at a desk and computer screen for extended periods of time.
- Be able to attend evening athletic and club activity events on/off campus, as required.
- Openness to occasional travel to athletic, club activity, training and Network events.

## To Apply

To be considered for a Counselor position at Cristo Rey Atlanta Jesuit High School, please submit the following items to [teaching@crstoreyatlanta.org](mailto:teaching@crstoreyatlanta.org).

1. Resume
2. Cover letter
3. Application

## Non-Discrimination and Equal Employment Opportunity Policy

**Cristo Rey Atlanta Jesuit High School** is an Equal Opportunity Employer and does not discriminate on the basis of race, sex, color, national or ethnic origin, age, religion, disability, or any other category protected by federal, state or local law in the administration of any of its educational programs and activities or with respect to employment.

Approved by: Mr. Carlos Vizcaino Date 01/11/2019 Reviewed: Ms. Julie McSweeney